



Arena Assistant Check-off



Volunteer: _____

All skills below must be observed by a staff member

Task	Notes	Staff Initials/Date
Check In with Instructor		
Approach, Halter & Lead Horse from Stall		
Approach And Catch Horse from Pasture/Lot		
Crosstie Horse		
Groom Horse		
Read English Tack chart and set tack independently		
Tack (English) and Bridle Independently		
Tack Inspection		
Fit Helmet		
Assist with mounting and dismounting		
Knows 4-point check		
Able to adjust stirrups		
Can properly check and adjust girth as needed		
Direct students to correct spacing and safety issues		
Help Untack Horses and put tack away properly		
Assist with cleaning up after lessons/camps		
Help Pick up any Training Obstacles(cones ,poles, jumps)		

Volunteer: _____

Date: _____

Staff: _____

Date: _____